



COURSE DESCRIPTION CARD - SYLLABUS

Course name

Library services [S1IBez2>SB]

Course

Field of study

Safety Engineering

Year/Semester

1/1

Area of study (specialization)

–

Profile of study

general academic

Level of study

first-cycle

Course offered in

polish

Form of study

full-time

Requirements

compulsory

Number of hours

Lecture

0

Laboratory classes

0

Other (e.g. online)

0

Tutorials

2

Projects/seminars

0

Number of credit points

0,00

Coordinators

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Lecturers

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Prerequisites

To start course student is able to use the computer with the basic software and use the Internet.

Course objective

To give students information concerning the basics of the PUT Library organization and its services. Developing students' skills to use their own resources and the resources of other libraries in Poland and abroad.

Course-related learning outcomes

Knowledge:

A student using library resources knows how the library collections are organized and knows the basic concepts of copyright protection, information security and intellectual property protection [K1_W12]

Skills:

The student is able to independently search for the necessary information materials, can use the online catalog of the PUT Library and other library catalogs, databases and the Internet. [K1_U01].

Social competences:

The student is aware of the creation and existence of national and global library catalogs, databases, repositories, and data collection systems. The student is aware of the responsibility for borrowed library materials [K1_K03].

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

The knowledge acquired during the 45-minute multimedia presentation is individually verified through activities regarding accessing library materials and services.

Programme content

1. General information about the functioning of the PUT Library.
2. General information about the PUT Library collections and their accessibility.
3. Online catalogue of the PUT Library.
4. Principles of sharing library collections outside.
5. Principles of sharing books, journals, standards and other library materials available on site.
6. Principles of working interlibrary orders.
7. Services offered by the PUT Library: group study rooms, laptops and tablets on demand, stands for students with disabilities.

Teaching methods

Subject tutorials: multimedia presentation, tour of the PUT Library.

Bibliography

Basic:

Regulations of using the resources of the library and information system of the Poznań University of Technology.

Additional:

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Breakdown of average student's workload

	Hours	ECTS
Total workload	3	0,00
Classes requiring direct contact with the teacher	2	0,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	1	0,00